

EMORY UNIVERSITY

RESIDENCE LIFE AND HOUSING POLICIES

2020-2021

All Emory University housing policies may be amended at any time at the discretion of the Offices of Residence Life and Housing Operations.

The terms “university housing”, “residence hall”, or “residence” used herein refer to all residential facilities (residence halls, apartments, sorority, fraternity or theme lodges/houses etc.) in which students reside that are owned or leased by the University.

Your health and safety are our highest priorities and we are committed to your wellbeing and your success at Emory. The COVID-19 pandemic is forcing us to change our residential and housing policies and how we operate to lower the possible spread of COVID-19 in our residential communities. Physical distancing protocols will be strictly enforced in and around the residential communities and Emory campus at large.

The inclusive residential communities at Emory University enhance the academic environment, cultivate positive living experiences, and provide students with secure, well-maintained residences. Students have the right to expect an environment that is conducive to responsible living and academic success. To foster this shared community, the university has policies and procedures that serve as standards for all residents. These policies are in place to protect individual and community rights.

It is an expectation that students understand the rules and regulations of living in university housing, and they are ultimately responsible for knowing the residence life and housing operations policies. Throughout the year, communication materials are distributed to convey information to residents. Information is also provided at residential meetings and interactions between residential staff and residents. Residence hall staff (e.g., Resident Advisor, Community Coordinator, Sorority and Fraternity Coordinator, Complex Director, etc.) are responsible for documenting policy violations. When residents violate policies, the university is obligated to act. Residents who violate residence life and housing policies will be referred to the conduct office. Please refer to the Undergraduate Code of Conduct or contact the Office of Student Conduct (<http://conduct.emory.edu/>; Tel #: 404.727.3154) for more information about the student conduct process.

UNIVERSITY POLICIES, RULES AND REGULATIONS

1.1 Bias Incidents

Emory University is committed to fostering an environment in which all members in university housing can live comfortably without incidents of bias. In conjunction with the University’s discriminatory harassment policy, the Offices of Residence Life and Student Conduct have developed a Bias Incident Reporting Protocol.

The term ‘bias incident’ refers to language and/or actions that demonstrate bias against persons because of, but not limited to, their actual or perceived race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, or status as a military veteran. The Bias Incident Response Team (BIRT) includes members of the university community who are available to support and guide Emory community members seeking assistance on how to handle a

bias incident. Team members document incidents and meet with affected community members as needed to ensure safety and provide referrals, assistance, and comfort. BIRT works collaboratively with Residence Life staff to respond to reported bias incidents.

Some, but not all, bias incidents may rise to the level of discriminatory harassment, sexual misconduct, or other violations of policy or law and will be subject to applicable disciplinary and legal processes. It is important to note that expressions of opinion on social or political issues (even on controversial questions of race, gender, identity, etc.) are protected under the university's Open Expression Policy, and therefore cannot be the subject of disciplinary sanctions.

BIRT will receive the report and respond to you, as the incident reporter, within 24 hours. A team member will seek additional information regarding the incident, provide support resources, and schedule a time to meet with you, if appropriate. If the reported action did not violate law or Emory University policy, BIRT will explore options for resolution and work with the reporter to resolve the incident. The reporter will then be asked by the Emory Ombudsperson to provide feedback on the reporting process.

If the action violates the law or Emory University policy, the incident reporter may be encouraged to act through one of the following offices/individuals:

- Office of Student Conduct
- Title IX Coordinators
- Office of Equity and Inclusion
- Emory Police
- Emory Human Resources/Employee Relations
- Supervisors/Deans/Other Campus Administrators

What happens when I report anonymously?

All BIRT members will receive your report. BIRT will decide whether the report is actionable. If no action is possible or necessary, the incident will be documented. If the incident is actionable, the BIRT Coordinator will communicate with involved parties, develop a plan to resolve the issue, and document the resolution.

For more information, please reference the Bias Incident Protocol.

http://www.emory.edu/CAMPUS_LIFE/initiatives/programs_and_resources/birt.html

1.2 Use of Alcohol and Drugs (This can also be found in University policy 8.8)

Activities that take place within university housing are governed by applicable laws and regulations, the terms of the Residence Life and Housing Policy for Undergraduate Students, the Housing Agreement, and the Undergraduate Student Code of Conduct. A Campus Life online registration form is required whenever the service of alcoholic beverages takes place within any university community space.

- Residents under the age of 21:
 - Are not permitted to be in possession of, consume or store alcohol in any residential facility, consistent with state law.
- Residents age 21 and over:
 - Are permitted to be in possession of, consume or store alcohol in any residential facility, consistent with state law, except for students at Oxford College. Possessing, consuming and/or storing alcohol is prohibited in all residence halls at Oxford College.

1.2.1 In and around Residence Halls

- Alcohol is not allowed in community spaces (such as lobbies, lounges, study rooms, or hallways) without prior approval from the Office of Residence Life, except for organizations that fall under the Office of Sorority and Fraternity Life (OSFL). Sororities and fraternities are required to follow regulations from the Office of Sorority and Fraternity Life and from their respective national organizations. Other individuals or groups who wish to serve alcohol in community spaces of residence halls should complete the Campus Life online registration form http://www.emory.edu/CAMPUS_LIFE/alcohol_registration/.
- Common containers (such as kegs and punch bowls) are not permitted in residence halls or food service areas of residence halls.
- Activities (e.g. drinking games) and paraphernalia (e.g. funnels, beer pong tables, and ice slides) that promote the rapid and unsafe consumption of alcohol are prohibited within residence halls and contiguous areas.
- Brewing or production of alcohol beverages is prohibited.

1.2.2 Guest Notification

Residents of university housing are required to inform all guests of the regulations and to make sure their guests abide by all provisions of this policy. In cases where the guest of a resident violates this policy, the hosting resident will be subject to student conduct consequences.

1.2.3 Georgia State Law

Emory University abides by Georgia State law concerning the sale, possession, consumption, and use of alcohol. Students under the age of twenty-one (21) who purchase or knowingly possess an alcoholic beverage violate state law and University policy.

1.2.4 Drugs and Paraphernalia

The use, possession, sale, or distribution of paraphernalia, narcotics or illegal drugs (e.g. marijuana, ecstasy, and cocaine etc.) is strictly prohibited on Emory campus and in the residence halls. The unauthorized use, possession, sale, or distribution of drugs sometimes prescribed for medical purposes (e.g. antidepressants, amphetamines, barbiturates, study drugs such as Adderall and Ritalin, and tranquilizers) are also strictly prohibited. Drug paraphernalia, including but not limited to pipes, bongs, hookahs, and the like, are not permitted. The Office of Residence Life and Sorority and Fraternity Life reserves the right to confiscate such items, regardless of their decorative purpose. Students are subject to student conduct action if any drug violations take place.

1.3 Discrimination and Harassment

Emory University is an inquiry-driven, ethically engaged, and diverse community dedicated to the ideals of free academic discourse in teaching, scholarship, and community service. Emory University abides by the values of academic freedom and is built on the assumption that contention among different views is positive and necessary for the expansion of knowledge, both for the University and as a training ground for society at large. Emory is committed to the widest possible scope for the free circulation of ideas.

The University is committed to maintaining an environment that is free of unlawful harassment and discrimination. Pursuant to the University's commitment to a fair and open campus environment and in accordance with federal law, Emory cannot and will not tolerate discrimination against or harassment of any individual or group based upon race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, veteran's status, or any

factor that is a prohibited consideration under applicable law. Emory University welcomes and promotes an open and genuinely diverse environment.

This policy is a republishing of the Emory University Equal Opportunity and Discriminatory Harassment Policy, which previously was published at: <http://www.emory.edu/EEO/equalopportunitydiscriminatoryharassment.htm>

1.4 Firearms and Weapons

The possession or use of any firearms and weapons, including but not limited to pellet guns, paint ball guns, airsoft guns, BB guns, stun guns, taser guns, switchblades, gravity knives, clubs, blackjacks, target rifles, fireworks, explosives, Nunchaku, brass knuckles, or ice picks and other items that are considered to be dangerous, are strictly prohibited. Students who own firearms must arrange to store them off campus. Items of this nature will be confiscated, and the student referred to the Office of Student Conduct.

1.5 Smoking/Tobacco Use

Emory University is a tobacco-free campus. Smoking, and the use or sale of tobacco products is prohibited in all University housing and campus buildings.

Emory University recognizes the serious health implications of both direct use of tobacco products and indirect exposure to the use of tobacco products. In order to create an atmosphere that is consistent with Emory's mission and commitment to improve the health and wellness of members of the Emory community, Emory University and Emory Healthcare (collectively "Emory") prohibit the use or sale of tobacco products in or on Emory owned or Emory leased property effective January 1, 2012. **Taken from the Emory University Policies - 4.113)**

1.6 Theft/Loss

The University does not assume any responsibility for articles lost or stolen from rooms. Residents need to take precautions to ensure that theft does not occur. The University cannot assume responsibility for personal property stored in, delivered or shipped to a residence hall. Report any theft or loss to Emory Police and your residential facility staff.

RESIDENCE HALL POLICIES

1.7 Abandoned Property

All personal possessions, furnishings, trash, and/or discarded items must be removed from the resident's assigned room/apartment/house etc. prior to checking out of the space. Property left behind in or around any university housing will be considered abandoned and will become the property of the University and may be discarded. Staff will remove items remaining in the resident's room after check-out, at the owner's expense.

1.8 Keys/Locks

Keys and temporary access cards are property of the University and must be returned to the Office of Housing Operations upon termination of residency. If a key is lost or not returned, the locks to that room will be changed and a lock change fee will be incurred. This price is dependent on the number of bedrooms for each residence.

Keys should always be carried with you and never be loaned or duplicated. Additional door locks may not be installed, nor may residents tamper with an existing lock. Residents are issued one room/apartment key for their residence. In buildings equipped with proximity (PROX) card access readers, residents should use

their Emory Card to gain access to the building. Residents in buildings without prox access readers will be issued a building entrance key.

1.8.1 Access/Room Entry

While the Offices of Residence Life, Sorority and Fraternity Life and Housing Operations make every reasonable attempt to respect students' privacy, it reserves the right to enter a room and, if deemed necessary, to conduct a search of a room. Typically, staff will limit room entry to the following instances:

- a. **Health and Safety Inspections**—to adequately maintain the residential facilities health and safety inspections are conducted to ensure a clean and safe environment, and that no policy violations occur.
- b. **Administrative Searches** - Administrative searches are conducted because of suspicion that a university rule or regulation has been violated and that evidence of a violation will likely be found in a place. Authorization is given by the Senior Director of Housing Operations (or designee) or the Senior Director of Residence Life (or designee). The student whose room/belongings are in question shall be present whenever possible; however, administrative searches may take place without a room's occupant(s) being present. At the conclusion of a search, the student will be notified of the outcome and the names and titles of all persons conducting the search. Administrative searches are not done in conjunction with, under the direction of, nor on behalf of, the Emory University Police. Administrative searches are not generally conducted for the purpose of criminal prosecution. If it is believed that potential criminal violations exist, either before or during a search, the Emory University Police will be contacted, and a criminal search warrant may be obtained.
- c. **Facility Work** - to provide routine, emergency, or preventative custodial and/or maintenance work.
- d. **Personal Emergencies** - to respond to an indication of danger to life, health, or property.
- e. **Policy Violation** – to respond when there is reasonable cause to believe that a violation of Housing or University policy is occurring.

1.8.2 Lock-Out Policy

There will be a \$10 charge placed on the student's account for each lock-out. Contact information for assistance with lockouts are posted in each residential building.

Atlanta Campus residents should first contact the hall staff available in their building. The RA or CA on-call is available between 5:00pm – 8:00am and can be contacted on the on-call phone. Assistance is also provided by the service desk in the central Housing Office (located in Raoul Hall) between 8:00am – 5:00pm on regular business days.

Clairmont Campus residents should go to the Clairmont Campus Service Center in Clairmont Tower between 9:00am – 8:00pm (Monday – Friday) and 12:00pm – 5:00pm (Saturday and Sunday) or call the phone carried by the RA on-call between 5:00pm – 8:00am.

Eagle Row residents should first contact their CA. The area CA on-call is available between 5:00pm – 8:00am and can be contacted on the on-call phone. Assistance is also provided by the service desk in the central Housing Office (located in Raoul Hall) between 8:00am – 5:00pm on regular business days.

It is required that the residential staff seek identification (Emory Card) from the resident to confirm that the individual is gaining access to their assigned room. Upon entering the room, it is advised that the staff member request the resident to show their room key to ensure the key is not lost.

1.9 Pets

Due to health and safety hazards and sanitation problems, pets are not allowed in any residential facility. Fish are permitted with the mutual consent of roommates. The maximum capacity allowed for a fish tank is two (2) gallons.

1.10 Posting Policy

All items posted in the residence halls should be placed on the designated areas in the building. Posting is not permitted on room doors, elevators, glass surfaces, or painted surfaces. Posted materials may not cover permanent signage. The name of the student or student organization seeking to post must be on the flyer.

Banners and other posted materials may not be displayed on the exterior of the residence halls without prior approval from Housing Operations, and may be subject to restrictions on size, content, and length of time they may be displayed. Posting in designated locations does not constitute review or endorsement of the content.

1.11 Quiet Hours and Courtesy Hours

In order to provide an environment that is conducive to sleeping and studying, quiet hours will be maintained Sunday to Thursday from midnight till 8:00 am, and Friday and Saturday 1:00 am till 8:00 am. All residents are required to respect their neighbors by maintaining 24-hour courtesy hours.

1.12 Room Consolidation and Space Usage

Any resident who occupies a room with a vacancy must be prepared to receive a roommate at any time during the academic year. Inappropriate use of vacant space will be addressed by the Residence Life and Sorority and Fraternity Life staff. Attempts to maintain or create a vacancy in a room or apartment by discouraging new residents from moving in or encouraging current residents to move out will not be tolerated. Such violations of residential facility policy will be addressed by the appropriate staff. Residence Life reserves the right to place a resident at any time in an unassigned bed.

1.13 Vacating Residence Halls

Residents must vacate their residence hall room according to the posted schedule for residence hall closures. Residents who do not check out by the posted time and date will be assessed a \$50/hour fine for each hour (up to \$300/day) until they vacate.

1.14 Vendors

Individuals or groups who wish to sell tickets or goods must receive prior approval from the Office of Residence Life or Sorority and Fraternity Life, as applicable. Approved solicitation is usually limited to an area in the lobby of the residence hall and requires a written notice verifying permission from the Office of Residence Life or Sorority and Fraternity Life.

No commercial or general business activities may be conducted on the premises. Students and student groups are not exempt from this policy. If you encounter persons soliciting in your hall, please report them to a staff member or the Emory Police immediately. The Office of Residence Life or Sorority and Fraternity Life reserves the right to approve or deny any collection boxes for philanthropic activities. Unapproved boxes will be removed, and their contents will be discarded.

1.15 Visitation

Students living in University housing will not be allowed to have guests, including students from other residence halls. Events, functions, or other gatherings in or outside the residence halls are prohibited unless coordinated or approved by Residence Life, Sorority and Fraternity Life or a designated campus partner.

1.15.1 Renting

Residents of university residence facilities are not permitted to sublease, rent, or share their residence with any individual(s) that are not on the residential housing agreement/lease as assigned by the University. This includes but is not limited to posting the residence for rent anywhere in print or electronically, such as on Airbnb.

HOUSEKEEPING AND SAFETY REGULATIONS

1.16 Alterations and Furnishings

- a. No permanent alterations, including, but not limited to painting the surfaces can be made to the residential facility. All shelves, beds, tarps, etc., must be free-standing and may not be affixed to any permanent fixture. Electrical alterations, including but not limited to ceiling fans and dimmer switches, are prohibited.
- b. Furnishings are to be used for their intended purpose. University equipment, furniture or furnishings may not be disassembled or removed from their permanent location. Students will incur charges for replacement or repair costs.
- c. Waterbeds are prohibited in all residential facilities.
- d. The University does not permit residents to build or install their own lofts or raised bed structures.
- e. One refrigerator or one Microfridge[®], not to exceed three (3) cubic feet in size (UL approved), is permitted per room. Returning a rental refrigerator is the sole responsibility of the resident.

1.17 Balconies

Throwing items (including fireworks) off balconies is prohibited. Balconies include any platforms overlooking an area below, whether they are outside an apartment or in a breezeway.

1.18 Bicycles

Bicycles should be stored in provided bicycle racks. Bicycles found in the stairways, common hallways, or breezeways will be removed for safety reasons. Bicycles left at the end of the academic year will be considered abandoned, removed and then disposed of in a charitable manner.

NOTE: We strongly suggest that you register your bicycle with the Emory Police Department and keep it locked when not in use.

1.19 Candles and Incense

Candles, incense, and other combustible materials are prohibited in the residence halls, regardless of decorative purposes.

1.20 Cooking

Cooking is restricted to kitchen areas in the residential facilities set aside for this purpose. Residents may not cook in their bedrooms or living rooms.

1.21 Decorations

- a) Residents are encouraged to personalize their rooms and common spaces, following the guidelines below:

- a. Residents may not paint any piece of University furniture or surfaces in their rooms, apartment or common area.
- b. Light fixtures, sprinkler heads and pipes should never be used to hang items, as they are not mounted to hold additional weight. Additional weight on sprinkler heads will cause them to burst and flood the area.
- c. Decorations consisting of flags, sheets, nets, wrapping paper, string lights, plastic, tarps, streamers, hammocks, etc. or other large pieces of material hung or draped from permanent fixtures are prohibited. Within common spaces, only flame-resistant wall hangings are allowed.
- d. We encourage small tacks, blue painter's tape, white adhesive putty (non-staining and easily removed) to be used to hang posters, prints, and pictures within a resident's room. Velcro, double-sided tape, hooks with double-sided tape, etc. will damage surfaces and are prohibited. Any damage caused by adhesive products will be charged to the student.
- e. Overhead or room lights, windows, and exit doors may not be covered or blocked with any material. Black (or dark) overhead light bulbs are prohibited in existing fixtures in residential facilities.
- f. Only Underwriters Laboratories (UL) or Electronic Testing Laboratories (ETL) approved lights are permitted. Halogen floor and desk lamps are prohibited. Lights may only be hung in individual residential rooms. Do not overload outlets or hang lights near flammable materials. Be sure to unplug decorative lights at the end of the day. Seek permission from your building supervisor before you hang lights in a common space, or the exterior of a sorority / fraternity facility.
- g. No live trees, wreaths, cut trees, bushes and similar plant life are permitted in any residential facility. Small house plants should be placed in an area where water will not cause any damage to surface or furniture.
- h. Decorations should not block access to fire safety equipment, mechanical rooms, custodial closets, stairways, hallways, breezeways, or exits.

1.21.1 Holiday Decorations

Students are welcome to decorate for the holidays. All lights must be UL, ETL, or CPSC approved. Live cut trees, candles, and paper/plastic wall coverings are not permitted in residential facilities. Students observing traditions involving candles should work with the Office of Spiritual and Religious Life to identify spaces where candle use may be permitted.

Sorority and Fraternity Lodges/Houses

- a. Flame resistant artificial trees are permitted.
- b. Exterior lights may be hung during the winter holiday season and removed by January 15. LED lights are preferred. Please note that light displays should be in good taste and if they are deemed to be unacceptable will be removed.

1.22 Fire Safety

Fire alarms, suppression systems, and other safety equipment are located throughout all residential facilities. Residential staffs review evacuation procedures during initial residential meetings. These evacuation routes may also be found in student rooms and hallways within the residential facility. Residents are required to leave the building when alarms are activated and should be familiar with multiple means of egress in the event the most convenient or traveled path is not available.

Residents should report inoperable or tampered-with fire safety equipment immediately to their residential staff. Disciplinary action, which may include termination of the Housing Agreement and/or suspension from

the University, will result for residents responsible for starting a fire in or near any residential facility, or tampering with fire alarm systems and smoke detector equipment.

Do not tamper with the building sprinkler system and take special precautions to avoid accidentally activating the sprinkler system. As previously mentioned, sprinkler heads should not be used to hang items in the room. Students may be held liable for damages that occur in rooms/common areas as a result of sprinkler activation.

For fire safety and security reasons, stairways and hallways must be kept free of combustible items and all other objects that would contribute to the intensity of a fire or prevent free and clear access to an egress. This includes plants, boxes, bicycles, shelves, and other items. Do not use stairwells or hallways for storage of any kind. Nonflammable door decorations are permitted; however, holiday lights, wrapping paper, and other similar decorations are not permitted on the exteriors of doors. Doormats within common hallways or breezeways in the residence halls are not permitted, except at the apartments at Clairmont campus, excluding Clairmont Tower.

1.22.1 Electrical Appliances

Items not permitted or hazardous appliances will be confiscated.

- **Permitted items and appliances, included but not limited to:** (all items must be Underwriters Laboratories (UL) or Electronic Testing Laboratories (ETL) approved):
 - air purifier
 - blender
 - coffee maker, clock
 - electric razor, electric tea pot
 - fan
 - hair dryer, hot air popcorn popper, hot pot
 - iron
 - micro-fridge or mini-fridge, musical instrument
 - power strip - UL or ETL approved
 - television
- **Not Permitted items and appliances, included but not limited to:**
 - convection oven, crockpot
 - electric blanket, electric skillet, extension cord
 - grill - George Foreman Grill (or similar appliance)
 - halogen lamp, hamburger maker, hot plate
 - microwave- freestanding (except provided by Emory)
 - plug-in air freshener
 - space heater
 - toaster / toaster oven
 - waffle or crepe pan
- **The following items and appliances ARE allowed in sorority / fraternity / theme house kitchens, as well as Clairmont apartment kitchens:**
 - Freestanding microwave
 - Toaster / toaster oven
 - Waffle or crepe pan

1.22.2 Flammable Materials Policy

Flammable materials such as:

- Gasoline, grill briquettes (charcoal)
- kerosene
- lighter fluid
- paint - oil-based, paint thinner, propane
- tiki torches

are not allowed in any residential facility. If students have questions about whether an item is allowed, please contact the residential staff. Emory strongly encourages any furniture a student provides to be fire-retardant. Contact the Housing Operations office at housing@emory.edu if you are unsure whether an item or appliance is permitted.

1.22.3 Grills/Outdoor Grilling

Residents may only grill on external grills already installed on campus by the University. Grilling is not allowed in any other locations. Portable gas or charcoal grills will be confiscated. Please be respectful of nearby residents when using the grills.

1.23 Lofts/Raised Beds

The University does not permit residents to build or install their own lofts or raised bed structures.

1.24 Refrigerators

One refrigerator or one Micro-fridge[®], not to exceed three (3) cubic feet in size (UL approved), is permitted per room. The refrigerator may be a rental unit, or a unit owned by the student. Returning the rental refrigerator is the sole responsibility of the resident.

1.25 Safety and Security

Students are expected to take an active role in maintaining safety and security on campus. Failure to do so may jeopardize the safety of everyone concerned. Here are some important rules to enhance the safety and security of students. Use only designated entrance/exit doors;

- a. Always carry your Emory Card and keys.
- b. Report lost keys and cards immediately;
- c. Do not loan out or duplicate university-owned keys.
- d. Lock windows and doors when you leave your room/apartment and when asleep.
- e. Do not prop doors at any time or allow non-residents into the building (tailgating)
- f. Return all doors to a secured (locked) position after entering or exiting.
- g. Do not remove window screens or windows, or drop or throw objects from windows and balconies.
- h. Do not enter unauthorized locations, or exit roofs, or any other structure that is not designed for common traffic.
- i. Report anyone or anything that appears suspicious to Emory Police immediately.
- j. Use caution when traveling on or around campus, especially after dark. Emory Police provides a SafeRide service for students from 9:00PM-5:00AM and this service can be requested by calling 404.727.7555.

1.26 Storage

Personal storage space is not available on campus. If a student checks out of their room at the end of the semester and leaves personal property or belongings in their room, the personal property/belongings will

be considered abandoned and disposed of and the University will not be held liable for loss of property/ belongings.

1.27 Sports and Related Activities

Sports and related activities inside the residence halls are prohibited due to the potential danger to individuals and property, such as sprinklers or fire extinguishers.

1.28 Trash and Recycling

All trash and recycling materials should be properly disposed of in marked containers. Dispose of trash and recycling materials on a regular basis to avoid infestation and creating a health hazard. Large items (such as pizza boxes, cardboard boxes, rugs, or other heavy/bulky items) should be removed to the exterior dumpsters located near each residential facility.

1.29 Vandalism and Pranks

Residents should take proper care of their building and its furnishings. Vandalism will result in strict student conduct action. Examples include broken furniture or windows, torn bulletin boards, common areas with an abundance of trash, etc. Students witnessing acts of vandalism or who know the identity of the responsible person(s) should notify a residential staff member immediately. The University reserves the right to assess residents collectively or individually for damage to furnishings or the buildings.

Pranks that likely could result in disturbance or distress to others, or cause damage to University or personal property are prohibited. Examples include water fights, shaving cream fights, penny locking, removal of peepholes, etc.

1.30 Painting on Campus

Residents are not allowed to paint residence hall rooms, apartments or common areas. Painting should never be done in the residential facilities and should be contained to grassy areas. An adequately sized drop cloths to ensure these areas and property are protected must be utilized. Proper care should be taken to protect University and personal property including but not limited to sidewalks, fences, walls, patio's grassy area etc. Flammable paints are prohibited.

MISCELLANEOUS RULES AND REGULATIONS

1.31 Motorized Vehicles

Vehicles with electric motors or combustion engines, including but not limited to motorcycles, scooters, skateboards, hover boards or similar devices, may not be stored in or around the residence halls and apartments. Motorcycles and scooters should be parked in their designated parking spaces and registered with Office of Transportation and Parking Services. Permission for storage of vehicles in the residence halls for medical purposes may be obtained via the Office of Accessibility Services. Only electric motorized vehicles that are approved by UL (Underwriters Laboratories) or the CPSC (Consumer Product Safety Commission) can be stored in the residence halls. Vehicles found in violation of this policy will be removed by the University, and all cost associated will be charged to the responsible party's student account.

1.32 Residential Meeting Spaces

Emory University permits SGA-chartered student organizations, academic and administrative departments, to reserve certain residential spaces during the academic year. Social- distancing protocols must be observed.

Atlanta campus spaces may be reserved through the Conference Services Office located in Raoul Hall. A reservation form must be submitted at least fourteen (14) days, but no more than thirty (30) days in advance of the event. Information regarding the available spaces, the associated costs to reserve each space, complete reservation policies, and the reservation form may be accessed online at <http://25live.collegenet.com/emory>

Note: Homeowners' and Renters' Insurance - The University is not responsible for damage, loss, or theft of property in any residential facility, or for personal injury. Students are encouraged to obtain insurance through their parent's or guardian's insurance company or purchase individual renter's insurance to cover possible losses.