


# Need Help Completing your Room Condition Report (RCR)?

Step 1: Login to your MyHousing page and click on “RCR/Damages” from the main menu

Step 2: Click on “Room Condition Report”

Room Condition Reports since Fall 2023 (1)

| Hall                 | Date                 | Type        | Response          | Comments   |
|----------------------|----------------------|-------------|-------------------|--|
| ATL Alabama Hall 102 | 08/08/2023, 12:00 AM | ATL Move In | Response Required | 08/2023 - OK  |

- Home
- Applications and Appeals >
- Profile and Billing >
- Room and Roommate >
- Dining >
- RCR/Damages >**

Step 3: Click the Pencil button next to the ATL Move In inspection. You will have the opportunity to agree/disagree on the next page.

Step 4: At the bottom, choose whether you agree or disagree with the condition. You have the opportunity to leave *brief* comments (less than 250 characters). Please electronically sign and click the “Submit My Room Condition Report” button.

As a reminder, if there is an issue in your room that needs to be fixed or addressed immediately, please submit a Maintenance Request. You can find this link on the housing website or your MyHousing page.

I agree with the condition of my room as listed above.  
 I DO NOT agree with the condition of my room as listed above.

If you do not agree with the condition as listed above, please provide detailed comments below on the items you wish to have re-evaluated.

Please sign your name in the box provided.