How Do I...
Fall 2021 Upperclass Housing Selection at Clairmont
Find your selection start time under the “Room Selection” portion of your MyHousing page. If you see N/A, please try clearing your cache or switching to a different browser. If you are still having trouble please contact our office for assistance.

For Upperclass Selection start times are
• Monday April 26 from 3:00pm – 8:00pm EST
• Tuesday April 27 from 3:00pm – 8:00pm EST

Time Displays in your local time, not automatically EST
Day 1 of Selection: Monday April 26

• **“Must Fill” is turned on.** This means that you will only see spaces in apartments that fit your group size.
  - If you are a group of 1 (not matched with anyone), you will only see apartments that have 1 space remaining in them. This is a
    - 1-bedroom CRC apartment,
    - a Clairmont Tower 1-bedroom Full Size Single, or
    - an individual bedroom open within a CRC or URC apartment.
  - If you are a group of 2 (matched with one person), you will only see apartments that have 2 spaces available in them. This is a
    - completely open CRC 2-bedroom apartment,
    - a Clairmont Tower 1-bedroom apartment (this is a shared bedroom), or
    - 2 open spaces in a URC apartment.
  - If you are a group of 3 (matched with two people), you will only see
    - URC apartments that has 3 spaces remaining or
    - 3-bedroom CRC apartments. There are VERY FEW of these.
You may go in prior to your selection time to view what rooms are available. Remember, what you see is with “must fill” turned on. You can choose “select from floor plan” or “selection from room list” below.
If you are using “Select from Floor Plan”, select the hall & floor from the drop down and click “select room”

Remember, on day 1 of selection with ‘Must Fill’ turned on students can only see spaces that fit their group size. Here our test student is not matched with anyone and is a group of 1.
If I choose to use “Select from Room List” instead of “Select from Floor Plan” I will get a list of available rooms. On Day 1 of selection with “must fill” turned on I will only see spaces that match my group size. I can also see the description of the room type.

Remember, if a room at Clairmont Apts Tower does not have the word “single” in the room type, you are sharing a bedroom with another person. This room is a 1 bedroom apartment with a full size bed and is a single, for one person.

Here in this CRC apartment you can see it is a 2 bedroom apartment that has one space available. You are picking one bedroom within a two bedroom apartment. To see who is already assigned to the apartment click on “Roster”.

When you found the room you want click the “Select Room” button
If you are matched with another student make sure you place them into the apartment with you using the drop down arrow **BEFORE** you click the “Submit Room Selection” button.

Remember, if you are selecting in Clairmont Apts Tower, if the room type does not have the word “**single**” in it, you are sharing the bedroom with another person. Here you can see both the A and B bedroom say “supersingle” so both bedrooms are private bedrooms.
Once you have completed your room selection you will see this page. Each student assigned through the selection process will receive an email confirmation.

If you have questions please feel free to contact our office:

- housing@emory.edu
- 404-727-8830 --Clairmont Office will be open until 7pm EST during selection
- Visit your MyHousing page for a zoom link for live q&a assistance
Day 2 of Selection: Tuesday April 27

• “Must Fill” is turned off before selection. This means that all available spaces that can accommodate your group size/gender will be viewable.

• Our office will email anyone with a start time from April 26th who did not select a space to let you know “must fill” is off and you may go in and pick.

  • If you are a group of 1 (not matched with anyone), you will only see open space in any apartment.

  • If you are a group of 2 (matched with one person), you will see apartments that have 2 spaces available in them. This is a
    • completely open CRC 2-bedroom apartment,
    • a Clairmont Tower 1-bedroom apartment (this is a shared bedroom),
    • a Clairmont Tower 2-bedroom apartment, either a super single or a shared bedroom apartment,
    • a Clairmont Tower 3-bedroom apartment that has at least 2 spaces available in it,
    • any open apartment at URC.
Day 2 of Selection: Tuesday April 27

• “Must Fill” is turned off. This means that all available spaces that can accommodate your group size/gender will be viewable.

• If you are a group of 3 (matched with two people), you will see
  • URC apartments,
  • Clairmont Tower 2-bedroom apartments that are shared bedrooms,
  • Clairmont Tower 3-bedroom apartments (2 of these bedrooms are private, 1 is shared),
  • 3-bedroom CRC apartments. There are VERY FEW of these.

• If you are a group of 4 (matched with 3 people) you will see,
  • URC apartments,
  • Clairmont Tower 2-bedroom apartments that are shared bedrooms
  • Clairmont Tower 3-bedroom apartments (2 of these bedrooms are private, 1 is shared)
Remember, you can see ALL spaces when ‘Must Fill’ is turned off. Here Dooley is matched with one other person making a group of 2 but he can see all 4 spaces in this Clairmont Tower apartment. He is assigning both himself and his matched roommate to the A bedroom, meaning they are sharing a bedroom. Two other students will select the other spaces in the apartment.

Dooley can double check the room type by clicking “Select From Room List”. Neither of these bedrooms have the word “single” in the room type, so these are shared bedrooms.
Here Dooley can see 2 bedrooms available in a URC apartment. There are 3 spaces remaining in the apartment, meaning there is already 1 resident assigned. To see who is already assigned, click on “Roster”
Once you have completed your room selection you will see this page. Each student assigned through the selection process will receive an email confirmation.

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